



# Information Technology Specialist

Competition # 2020 ITS 020

Location – Vancouver, BC

We're *monitoring* the *field* to find an Information Technology Specialist. If you think you have the *drive* to join our team – *hit submit* on your resume today.

## WHAT YOU'LL DO

As the Information Technology Specialist, responsibilities include but are not limited to:

- Act as the primary support for Genoa's Vancouver office
- Provide additional support for Genoa's east coast offices
- Assist with the day to day operations of the IT department
- Research and recommend various IT products, solutions, and best practices to drive effectiveness, efficiency, continuous improvement and employee productivity
- Responsible for back office support, including Active Directory, email (Office 365), system monitoring, backup and recovery, etc.
- Responsible for server maintenance and backups as well as reviewing daily system and application logs
- Responsible for some database tasks such as administration and maintenance
- Assisting the Network Support Specialist with network devices and servers patching and updating, as well as Active Directory user permissions, etc.
- Provide daily support and technical guidance to an IT team

## WHO YOU ARE

In addition to being a proactive, supportive, and responsive person who lives to protect data you:

- Are a collaborative team player who can problem solve, make sound decisions, and manage competing priorities
- Are never satisfied with status quo and always looking for the latest and greatest tech solution
- Want to work at a place that is putting people first and improving the experience through leading technology
- Are switched on by working in a high-performance environment dedicated to continuous improvement

## WHAT YOU'LL NEED IN YOUR TOOLKIT

- Technical diploma or degree, in Computing Systems, Information Technology or related field
- Minimum of five (5) years' experience supporting a corporate IT infrastructure
- Experience with Microsoft Windows (7/10), SQL Server and windows Server 2012R2, 2016 and 2019 administration and management is A MUST
- Advance troubleshooting skills for end user devices and applications
- ITIL Certification would be considered an asset
- Certification in Information Technology such as Network+, Microsoft Certifications considered an asset
- Excellent customer service, interpersonal, and time management skills
- Ability to explain technical concepts and theories to non-technical audiences

So, you're a match? Please include competition number 2020 ITS 020 in the subject line of your application submitted via email to [jobs@genoadesign.com](mailto:jobs@genoadesign.com) by April 15-2020. Genoa is an equal opportunity employer and while we are grateful to all applicants, only short-listed candidates will be contacted.

## WHO WE ARE

Genoa Design International has been providing production design and 3D modeling services to shipbuilding and offshore industries around the world since 1995. In that time, we've become one of the most sought-after production design firms in the North American shipbuilding market.

With collaboration being the cornerstone of our work, we approach every day with a focus on our core values: Put People First, Create Lasting Relationships, Make a Difference, Own It, Never Stand Still and Live Well. Our customers tell us that our employees' everyday demonstration of our values sets Genoa apart from our competitors.



## WHY YOU'LL LOVE WORKING WITH US

Working for us is good for you. Really!

Our collaborative, fun and team-focused workspace is designed to give everyone a voice & the opportunity to make meaningful contributions.

We're an employee-owned company that's used ourselves as guinea pigs in researching what makes a 5-star workplace. It's always evolving, but these are some of the joys we're using to keep the pep in our step:

### *The 'What You'd Expect' Stuff*

- Attractive compensation
- RRSP matching program
- Comprehensive group insurance plan
- Vacation, discretionary days, and yay-cation days- because who doesn't like extra vacation time?
- Employee profit-sharing plan and share ownership plan

### *The 'Let Us Surprise You' Stuff*

- \$1000/yr wellness incentive to buy whatever makes you happy
- Group stretch breaks
- An outstanding commitment to training, development, career growth & opportunity

You'll be invited to enjoy assorted extras such as Genoa swag, values points, team-building events, catered lunches and a snack-filled kitchen.

## CORE VALUES

Live Well | Own It | Make a Difference | Never Stand Still  
Put People First | Create Lasting Relationships

